

THE FUTURE TRACK

COMPUTER EDUCATION

DIGITAL

Rise Course



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WHAT IS DIGITAL TECHNOLOGY?

- Simple introduction to digital tools and technologies
- How digital technology makes life easier
- Everyday examples: Smartphones, apps, and social media

GETTING STARTED WITH THE INTERNET

- Basics of the internet: Browsing and searching
- Safe internet practices
- Setting up and using email

UNDERSTANDING SOCIAL MEDIA

- Popular platforms: Facebook, Instagram, Twitter
- How to create and manage accounts
- Tips for staying safe and avoiding scams

DIGITAL COMMUNICATION TOOLS

- Basics of messaging apps (WhatsApp, Telegram)
- Using video calls: Zoom, Google Meet
- Sending and sharing files online

DIGITAL MONEY AND ONLINE SHOPPING

- Introduction to online banking and mobile wallets
- Steps to shop safely online
- Avoiding fraud in digital transactions

BASIC SKILLS FOR WORK

- Using Microsoft Word, Excel, and PowerPoint
- Simple tips for creating resumes and documents
- Email etiquette and professional communication

INTRODUCTION TO DIGITAL MARKETING

- What is digital marketing, and why is it important?

DIGITAL RISE

- Basics of promoting products on social media
- Simple strategies to grow a small business online

USING DIGITAL TOOLS FOR LEARNING

- Online learning platforms: YouTube, Khan Academy, Coursera
- Setting up accounts and finding courses
- Tips for self-paced online learning

KEEPING YOURSELF SECURE ONLINE

- Recognizing scams and phishing emails
- Setting strong passwords
- Protecting personal information online

THE FUTURE OF TECHNOLOGY

- Emerging trends like AI and robots
- How these changes might affect everyday life
- Ways to prepare for the future

HANDS-ON PRACTICE

- Activities to practice digital skills:
 - Create an email account
 - Share a document online
 - Search for a course and enroll

FINAL PROJECT

- Simple project: Create a social media post or a basic digital resume
- Showcase learned skills to family or friends

EXPLORING USEFUL APPS

- Overview of helpful apps for:
 - Health and fitness (e.g., step counters, workout guides)
 - Education (e.g., Duolingo, Khan Academy)
 - Daily life (e.g., maps, food delivery, and payment apps)
- How to download, install, and update apps

USING GOOGLE TOOLS

- Introduction to Google Drive, Docs, and Sheets
- How to save and share files online
- Collaborative work: Sharing and editing documents with others

INTRODUCTION TO SMARTPHONES

- Basic smartphone settings (Wi-Fi, Bluetooth, etc.)
- Managing storage and apps
- Taking and organizing photos

DIGITAL ENTERTAINMENT

- Streaming services (e.g., YouTube, Netflix, Spotify)
- Downloading and listening to podcasts
- Exploring e-books and online libraries

INTRODUCTION TO VIDEO CREATION

- Basics of taking videos using a smartphone
- Editing simple videos with free apps
- Uploading videos to YouTube or other platforms

CREATING A PERSONAL ONLINE PRESENCE

- Setting up a simple profile on LinkedIn or similar platforms
- Writing a basic bio and adding professional skills
- Tips to showcase talents or hobbies online

DIGITAL RISE

PROBLEM SOLVING WITH TECHNOLOGY

- Searching for solutions online (Google, forums, tutorials)
- Contacting customer support for digital tools
- Understanding FAQs and troubleshooting basics

DIGITAL ETIQUETTE

- How to communicate respectfully online
- Recognizing fake news and avoiding misinformation
- Building a positive online reputation

DEVELOPING LIFELONG LEARNING SKILLS

- Using the internet to keep learning new skills
- Exploring free and affordable courses
- Joining online communities for hobbies or professional growth

FEEDBACK AND NEXT STEPS

- Reflecting on what you've learned
- Sharing feedback to improve future learning
- Planning your digital journey: What to explore next?

