

The Future Track Computer Education city centre Dhanbad

Complete CSS and Cyber Cafe Course

Chapter 1: Computer and Internet Security

- 1 .Safeguarding PCs/Laptops Against Viruses
- 2 .Using the Internet Safely
 - 2.1. Understanding HTTP and HTTPS
 - 2.2. Safe Downloading Practices
 - 2.3. Checking Virus-Affected Files
 - 2.4. Other Internet Safety Measures

Chapter 2: Form Filling Services

Government Job Forms

- 3.1. Central Level Opportunities
- 3.2. State Level Jobs
- 3.3. PSU Opportunities
- 3.4. Private Sector Jobs

School and College Admission Forms

- 4.1. Entrance Exam Applications
- 4.2. College Admission Forms
- 4.3. Exam Forms
- 4.4. Enrollment Forms
- 4.5. Admit Card and Result Downloads
- 4.6. Online Applications for Degrees and Certificates
- 4.7. KVS Admission Forms

Chapter 3: Digital Portals

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Chancellor Portals

5.1. Student Registration

5.2. Admission Forms

5.3. Other Services

Aadhar Card Services

6.1. Download Aadhar

6.2. Book Appointments

6.3. Request PVC Cards

6.4. Update Details (Demographics, Address, DOB, etc.)

6.5. Check Aadhaar-Bank Linking Status

PAN Card Services

7.1. Apply for Instant e-PAN

7.2. PAN Card Applications via NSDL and UTI

7.3. PAN Card Corrections and Re-issuance

DigiLocker

8.1. Create Accounts

8.2. Upload, Download, and Manage Documents

Chapter 4: Travel and Ticketing

Railway Ticketing

9.1. IRCTC Account Creation

9.2. Sleeper, AC, and General Ticket Booking

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9.3. Local Train Tickets via UTS App

9.4. PNR Status and Ticket Cancellations

Other Ticket Booking

10.1. Flight Tickets

10.2. Bus Tickets

10.3. Hotel Bookings

10.4. Movie Tickets

Chapter 5: Taxation and Financial Services

Income Tax Services

11.1. e-Verification of Returns

11.2. Checking TDS and Misuse of Records

Driving License Services

12.1. Apply for Learner and Permanent Licenses

12.2. Renewal and Address Change

12.3. Online LL Test Booking

Vehicle Services

13.1. Vehicle Registration

13.2. Online Challan Payment

Common Service Center Features

14.1. DigiPay and Aadhar Enabled Payment Services

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Chapter 6: Online Banking and Investment

Banking Services

15.1. Open Online Bank Accounts

15.2. Balance Checks and Mini Statements

Investment Options

16.1. Trading Account Setup

16.2. Mutual Fund Investments

Chapter 7: Land and Ration Services

Jharbhoomi Land Services

17.1. Register-II, Online Lagan Payment, and Khatiyani Print

Ration Card Services

18.1. Apply, Update, and Manage Ration Cards

Chapter 8: Certificates and Welfare Schemes

Certificate Applications

19.1. Caste, Residential, and Income Certificates

Welfare Schemes

20.1. PM Kisan eKYC and Registration

20.2. Pension Services

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Chapter 9: Citizen Services

Voter ID Services

21.1. New and Existing Voter Card Services

Ayushman Card

22.1. Application and Download

Bill Payments

23.1. Mobile, DTH, Electricity, and Utility Bills

FASTag

24.1. Online Applications and Recharge

E-Scholarship

25.1. Application and Status Checking

Chapter 10: Document Handling

Document Management

26.1. PDF Editing, Image Editing, and Compression

Photo Services

27.1. Passport Size Photos and Resizing

Life Certificates

28.1. Generate and Upload Life Certificates

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Chapter 11: Other Essential Services

Online Police FIR

Google Map Services

30.1. Create and Manage Business Profiles

CBIL Score Checking

IGNOU Services

32.1. Admissions, Re-registrations, and Certificates

Kisan Credit Card (KCC)

Visa Applications

Online Loans and Personal Certificates

Gem Apply

Everything theory and practical in our coaching

You can Join course online/Offline

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